

No: 10209-26

Date: 03.07.2026.

„OPTIMA Group" Ltd hereby publishes request for quotation for purchase of automotive urea for production of AdBlue

1	Name of procurement initiator:	„OPTIMA Group“ Ltd. Banja Luka for the needs of production at Oil refinery Modrica					
2	Contact persons:	<u>Technical bid:</u> Branko Despotović; +387 53 822 394; e-mail: bane@modricaoil.com <u>Commercial bid:</u> Višnja Đumić; +387 51 242 894; e-mail: djumicv@optimagrupa.net					
3	Procurement organizer:	„OPTIMA Group“ Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka Republic of Srpska, BiH					
4	Subject of procurement:	No.	Product name	Required quantity of raw materials in UoM	Packing	Delivery plan	Technical properties of the product
		1	Automotive urea	45 t ± 10%	Jumbo bags	successively	Appendix 1
5	Place of delivery of the goods:	Oil refinery Modrica JSC, Vojvode Stepe Stepanovića 49, 74480 Modrica, BiH.					
6	Maximum Contract value	-					
7	Beginnning date for quote submittance:	03.07.2026.					
8	End date for quote submittance:	10.07.2026. by 4 pm					
9	Requirements on quality, technical and functional properties:	Listed in Technical assignments enclosed hereto.					
10	Commercial bid content:	The Commercial Part of the Bid shall contain: 1. PRICE: fixed price per ton in currency at bidder's choice - BAM, USD or EUR, VAT excl.. 2. Quantity. 3. Total bid value in currency at bidder's choice - BAM, USD or EUR, VAT excl. 4. Packaging of goods: jumbo bags. 5. Delivery deadline. 6. TERMS OF DELIVERY: preferred DAP "Oil Refinery Modriča" JSC Modriča, Stepe Stepanovica 49, Modriča, RS, BiH (Incoterms 2010).					

		7. PAYMENT METHOD: preferred 45 working days net from date of delivery of goods, („OPTIMA Group“ does not issue bank guarantee or letter of credit as a payment collateral). 8. Bid validity: at least 5 working days from the last day for submittal deadline. 9. Origin of goods.
11	Qualifying section (technical bid) content:	1. Full name and address of the bidder, phone and fax, e-mail address, contact person (fill form General info on the bidder attached hereto). 2. Technical data sheet (TDS). 3. Material Safety Data Sheet – SDS, in accordance with EU Regulatives no. 1907/2006 and 878/2020. 4. Technical Report (engine tests and other tests). 5. REACH – status. 6. Quality report. 7. Results of laboratory analysis. 8. Written declaration of the bidder confirming that the bidder will, if chosen for delivery, provide approval and necessary documents (full composition up to 100%) for registration of urea in Chemicals Registry of the Republic of Srpska, if the urea has not been previously registered in Chemicals Registry of Republic of Srpska. 9. Written declaration of the bidder confirming that the bidder will, if chosen for delivery, submit a test report/quality certificate for delivered goods with each delivery. 10. Written declaration confirming bidder's consent with Contract draft enclosed hereto, which is considered an integral part of this Request, and confirming that the bidder shall sign such Contract upon being selected as supplier.
12	Special terms:	Candidates offering urea which have not been previously used at "Oil refinery Modrica" JSC Modrica must provide samples for testing to laboratory of "Oil refinery Modrica" JSC Modrica. Final deadline for providing testing samples is no more than 5 working days from the day of publication of this Request. If the samples of urea for testing should not be provided as required above, the bidder shall be disqualified and its bid shall not be taken into consideration.
13	Instructions to the bidders:	1) The bid must be addressed to: „OPTIMA Group“ Ltd. Banja Luka, 37a Kralja Alfonsa XIII, 78000 Banja Luka, RS, Bosnia-Herzegovina 2) With preferred bidder / bidders „OPTIMA Group“ Ltd. Banja Luka will close Purchase and sale contract; 3) Place of delivery: "Oil Refinery Modrica" JSC Modrica, Vojvode Stepe Stepanovića 49, 74480 Modrica, Bosnia-Herzegovina.
14	Address and procedure of submitting the bid:	Offers are submitted exclusively through the official website of "Optima Grupa" d.o.o. Banja Luka. The bidder is obliged to find published tender documentation on the official website of "Optima Grupa" d.o.o. in the TENDERS tab. After clicking on the SEND OFFER field, enter basic information about the bidder, add documents related to the bid and send them. After submitting the documentation on the website, an automatic response will appear confirming that your offer has been received. It is necessary for the bidder to save a screenshot of the automatic message confirming that the offer has been successfully sent-received, because in the event that, due to a technical error, the offer is not received, "Optima Grupa" d.o.o. will not consider subsequent requests

		for submission of the offer without the previously mentioned proof that the offer was sent within the specified deadline. For any ambiguities, contact the Procurement Department Višnja Đumić, phone: +387 51 242 894; e-mail: djumicv@optimagrupa.net Number of requests for quotations: 10209-26
15	Place of deciding on results:	„OPTIMA Group“ Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka, Republic of Srpska, Bosnia and Herzegovina
16	Bid assessment:	Bid assessment and choosing of preferred bidder will be organized in accordance with internal rules of OPTIMA Group Ltd. Banja Luka.
17	Price regulation:	After technical assessment of the bids, price negotiation process may take place (in terms of reducing prices indicated in the bid).
18	Other terms:	Procurement organizer retains the right to accept or refuse any bid, or call of this RFQ before signing of the contract/order, without any responsibility towards the bidders. Any expenses incurred in bidding process (B&D costs) shall be covered by the bidder.
19	Attached documents:	1. Technical task (Appendix No. 1); 2. Contract draft; 3. Form – General bidder info.


Marijana Zimonja

Head of Procurement, Tenders and Client
Engagement Department